



January 2, 2020

TO: TREATMENT, STORAGE AND DISPOSAL (TSD) FACILITIES

FROM: REBECCA HOLMES *Rebecca Holmes*
ACTING HAZARDOUS MATERIALS SECTION SUPERVISOR

SUBJECT: TSD FACILITY ANNUAL REPORT FOR CALENDAR YEAR 2019

The Administrative Rules of Montana require that owners or operators of treatment, storage, or disposal facilities under a hazardous waste permit or corrective action order submit an annual report to the Department of Environmental Quality (DEQ) by March 1 of each year. The annual report must cover facility activities conducted during the previous calendar year.

Forms and instructions for completing your 2019 Treatment, Storage, and Disposal (TSD) Facility Annual Report are enclosed. Complete all sections that relate to facility activities conducted during calendar year 2019. Electronic Word and Adobe (PDF) formats of the report are available on the DEQ Hazardous Waste website:

[HTTP://DEQ.MT.GOV/LAND/HAZWASTE/HAZFORMSREPORT](http://deq.mt.gov/Land/HazWaste/HazFormsReport).

Electronic Submission

If you choose to submit the 2019 TSD Facility Annual Report to DEQ electronically, please submit the report in a Microsoft Word format.

Deadline for Report Submittal

Reports must be submitted to DEQ by **March 1, 2020**. You may be subject to enforcement action if your report is not filed by that date.

Please mail or email the report to:

Waste and Underground Tank Management Bureau
Hazardous Waste Program
P.O. Box 200901 – US Postal Service
1520 East Sixth Ave – FedEx or United Parcel Services
Helena, MT 59620-0901
email: [DEQ HAZARDOUS WASTE PROGRAM](mailto:deqhazwaste@mt.gov) (deqhazwaste@mt.gov)

If you have any questions or encounter difficulties in completing the report, please contact your Project Manager in the Hazardous Waste Permitting Unit: Ann Kron (AMK) (406) 444-5824; Denise Kirkpatrick (DAK) (406) 444-3983; or Becky Holmes (RAH) (406) 444-2876. Your Project Manager is listed in Part One, Section II of the report form.